



MINUTES: PARENT COUNCIL AGM

Monday 9th September 2019

Attendees: Paul Keegan, Ruth McMaster, Laura Archibald, Lorna Stewart, Pauline Bird, Nikki Cooper, Katharine O'Callaghan, Gemma Gough, Cllr Lawrence Fitzpatrick, Lorraine Hart, Pauline McCourt, Jackie Marra, Fiona Beveridge

Apologies: Scott Tucker, Jon Reid, Colin Hunter, Christine Hay

- **Minutes from last meeting approved.**
 - In terms of school 'wish list' for funding RM confirmed that school have not been able to fund PM reading resources so this is still a priority (c. £2,500 starter pack), and also added to the list from music teacher are c. £150 of resources and potentially a trombone (c. £300). Full list to be confirmed/updated by RM so that can be discussed/approved at next meeting.

- **Cllr Fitzpatrick update**
 - Extra carriages to be added to key commuter trains, promised by the end of the year + lift at Livi South station was damaged during an incident so priority to get it fixed.
 - Shared JYHS presentation, which shows excellent attainment and improvement in exam results last session (available on West Lothian Council website).
 - Query was raised with Cllr about possibility of speed reducing measures on roads around Bellsquarry as it was felt that increased traffic and speed was making it unsafe for children, particularly walking to school in the mornings. LF to investigate and report back.

- **Headteacher welcome/update:**
 - A school validated self evaluation (VSE) will take place in school w/c 7 October (Tues/Wed)

- Shared school improvement plan which will be shared with parents and available on the school website later this week (w/c 9 Sept)
 - Nursery now operating extended hours (until 6pm Mon-Thur) and will move to 50 weeks as of August 2020.
- **Election of members**
 - Members allowed up to 16 + max 7 co-opted members, all in attendance happy to be part of PCA going forward this session.
 - Chair – Paul Keegan (nominated LH, seconded LA)
 - Vice Chair – Gemma Gough (nominated LS, seconded PK)
 - Secretary – Laura Archibald (nominated FB, seconded PK)
 - Treasurer – Lorna Stewart (nominated NC, seconded PK)
 - Possible re-naming of Parent Council was discussed and all in agreement that re-branding would better describe what the group does and would make it more approachable, might encourage new people to come along. All to come up with possible new names and discussion/vote to take place at next meeting.
 - All to come up with ways to encourage new membership in the coming year for discussion moving forward.
 - Agreed that minutes (including treasurer report) from meetings should be shared on the school website and links sent out to ensure all in Parent Forum have the chance/opportunity to review.
- **Treasurer report:**
 - Shared latest bank balance, all income from last session and anticipated outgoings for this session (see details below).
 - Proposed making changes to account terms so that possible to view online statements and all in agreement.
 - LS to progress with updating the account signatories.
 - Agreed that going forward c 5% of income each session should be kept aside as a contingency for potential trim trail repairs for which Parent Council is responsible.
- **Fundraising update:**
 - Discussed list of proposed fundraising events for 2019-20, all agreed.
 - RM and JM to attend next meeting of Fundraising committee to discuss arrangements for the Christmas Fayre.
 - Funding requests on new request form have been received for a bike shelter and privacy screens for upper school changing. To be discussed more fully at next meeting once updated list of priorities received from the school so that Parent Council can have overview and vote on what to take forward with current available funds.

- **AOCB:**
 - RM and PK to agree dates of future meetings and then share.

Next meeting: TBC – likely end of October 2019

Treasurer Report – 2018-19 Income Overview and 2019-20 Outlook

Event	In
Ceilidh	297.20
Christmas Cards	311.53
Preloved Uniform	219.00
Parents Evening Raffles	257.09
Dress Down Days	280.15
Bags to School	158.00
Halloween Disco	363.20
Movie Night	537.50
Christmas Fayre	1459.03
Cocktail Evening	200.00
Cocktail Raffle	110.00
Fun Run	487.81
Easter Eggs	227.14
Sports Day Spot the Ball	58.00
TOTAL	4965.65

Expenditure			
Expenditure	Out	TRIM TRAIL	OUT
West Lothian Council	-20.00	BQPS - Trim Trail	-5977.00
BQPS - Christmas	-1000.00	Grass Mats	-1050.00
Espresso	-788.40		-7027.00
Camp Contribution	-205.00		
TOTAL	-2013.40		

TOTAL EXPENDITURE	-9040.40
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Actual Funds in Bank	2241.53
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2019/2020 Outlook

Actual Funds in Bank	2241.53
<i>less expected expenses</i>	<i>-2013.40</i>
TOTAL	228.13

Bellsquarry Primary School Parent Council

Fundraisers



Session 2019/2020

SEPTEMBER

Saturday, 21 September 2019	Bingo Night
Friday, 27th September 2019	Bags to School
Christmas Card Creation	

OCTOBER

Friday, 11 October 2019	Dress Down Day (Suggested £1 Donation)
Wednesday, 30th October 2019	Halloween Disco

NOVEMBER

Friday 22nd November 2019	Dress Down Day (Chocolate Donation)
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DECEMBER

Friday, 6th December 2019	Christmas Fayre
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JANUARY

Friday, 17 January 2020	Movie Night
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MARCH

Saturday, 28 March 2020	Cocktail Night
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